

MEMORANDUM

September 29, 2009

TO: Jennifer Barrett, Director, Department of Finance
Richard Bowers, Interim Fire Chief, Montgomery County Fire and Rescue Service
David Dise, Director, Department of General Services
George Griffin, Director, Department of Liquor Control
Arthur Holmes, Director, Department of Transportation
Tom Manger, Police Chief, Montgomery County Police Department
Leon Rodriguez, County Attorney, Office of the County Attorney
Arthur Wallenstein, Director, Department of Correction and Rehabilitation

FROM: Chris Cihlar, CountyStat Manager

SUBJECT: Cross-agency risk management issue

The following items were identified for follow-up during the 9/18/2009 CountyStat meeting:

1. Compare the number of cases filed per approved position in MCFRS with the number of cases filed per approved position in fire departments in other jurisdictions.
Responsible parties: Finance
Other parties involved: none
Deadline: 11/13/2009
2. Evaluate whether or not specific departments should be insured externally if the actual cost per \$100 of payroll is lower than the benchmark cost.
Responsible parties: Finance
Other parties involved: none
Deadline: 11/13/2009
3. Finalize progress measures to determine impact we are having on risk management.
Responsible parties: Finance
Other parties involved: CountyStat
Deadline: 11/13/2009
4. Examine mandatory fitness programs and recommend a course of action on whether to pursue such a program in the Department of Correction and Rehabilitation.
Responsible party: Finance
Other parties involved: DOCR
Deadline: 11/27/2009
5. Examine worker's compensation claims for patterns, including repeat offenders, high sick leave utilization, and return to work.
Responsible parties: Finance and CountyStat
Other parties involved: MCFRS, MCPD, DOT, DOCR, DGS, and DLC
Deadline: 11/27/2009

cc: Timothy Firestine, Chief Administrative Officer

Fariba Kassiri, Assistant Chief Administrative Officer